

**SOUTH HUNTINGTON UNION FREE SCHOOL DISTRICT HUNTINGTON
STATION, NEW YORK**

APPLICATION FOR PUBLIC ACCESS RECORDS

TO: Mrs. Regina Caliendo, Records Access Officer @ South Huntington U.F.S.D.
60 Weston Street, Huntington Station, NY 11746 (Email:rcaliendo@shufsd.org)

I hereby apply to inspect the following record(s):

Name (Please Print)

Signature

Street

Date of Request (Today's Date)

Town

State

Zip Code

Representing (if any)

Telephone Number

APPROVED []

FOR AGENCY USE ONLY

DENIED (FOR REASON(S) INDICATED BELOW)

- [] Confidential Disclosure
- [] Part of Investigatory File
- [] Unwarranted Invasion Of Personal Privacy
- [] Record Of Which This Agency Is Legal Custodian Cannot Be Found
- [] Record Is Not Maintained By This Agency
- [] Exempted By Statute Other Than The Freedom of Information Act
- [] Other (Specify) _____

Signature

Title

Date

**NOTICE: YOU HAVE A RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO
THE HEAD OF THIS AGENCY:**

**Vito M. D'Elia, Ed.D., Superintendent of Schools
60 Weston Street, Huntington Station, New York 11746**

**WHO MUST FULLY EXPLAIN HIS REASON FOR SUCH DENIAL, IN WRITING,
WITHIN SEVEN DAYS OF RECEIPT OF AN APPEAL.**

I HEREBY APPEAL:

Signature

Date